

**IKE Response Committee Meeting
October 23, 2008**

1) Residents' Presentations

The residents present had comments regarding the need for generators for medical conditions. Duke Energy has a program that identifies residents that have medical needs in hopes of getting them on line with electricity sooner. The Village needs to contact Duke to determine what their criteria/protocol is for residents with emergency medical conditions that require electricity. Also, we need to know what are the safety factors that need to be considered when operating generators?

2) Council/Employee Comments/Feedback

Police Chief Warman was concerned about the lack of communication between depts. because of lack of power to recharge phones. The waste water treatment plant never lost power, but has a generator if it does. This needs to be communicated to the residents. Also, the service dept has a generator it can use in these situations.

Gasoline-the village gets its gas tanks (~2,000 gallons) filled each month. Depending when an emergency occurs, we might be able to share some of our gas with residents to power their generators.

Ron Hafner felt that the service depts. priority was to clear roads, especially when wires were down.

Debbie Grueninger mentioned that Cincinnati Bell can redirect residents' calls to their cell phones in emergencies.

Alan Hoeweler heard comments about how long the clean up process took and about losing food in freezers. He is concerned about loaning generators to residents because of the safety factor. He heard lots of positive comments.

Mayor Hubbard heard that the Code Red messages were informative. He felt it was important to provide a place where folks could shower/shave etc. Providing generators for residents might be a good idea, but not to focus on businesses or schools. It might be better to designate areas throughout the village where generators can be safely operated for residents.

Ralph Hoop heard positive comments. He asked about having natural gas generators. Fire Chief Moore stated that the Fire Dept is getting estimates of installing a natural gas generator at the Fire Dept. It has 2 refrigerators to store residents' medicine (insulin).

What would happen if we lost power at the water treatment plant...could we go on Cincinnati Water Works (CWW)? Mayor Hubbard reported that he spoke with CWW recently and that YES; they would take us online if we lost power and could not operate our water plant.

Jenny Kilgore reported that insurance companies would pay for generators for residents that needed them. She also felt that churches and civic groups would be able to provide for the

needs of the residents. She thought 3-4 locations need to be identified in the community for the residents to go to for their needs.

After further discussion, it was decided that if we had a location both on the east and west side of the tracks, that would be sufficient.

Debbie Grueninger heard that the village office closed early on Monday and that was the only lifeline for communication for some residents. We need to identify a command center to be opened 24 hours and have someone identified to answer questions. The primary command center will be Town Hall, and the 2nd command center can be the Service Dept.

Monica Alles-White heard that residents asked “Where is council?” Unfortunately, many council members were required to work by their employers on those days and were not provided with time off to assist their community with clean up efforts.

3) Incidence Command Structure

i) Review IC Structure sent up with Hamilton Co. Public Health

We were not able to find the copy of the plan that was developed several years ago that identified roles and responsibilities. Since we have a new Mayor, Fire and Police Chiefs, we need to review the plan and then decide annually when we will review so that it isn't overlooked as part of an emergency response.

Target Areas

1) Communication

i) Code Red Messages is a service the village provides.

(a) Offer as a text message-Beginning this spring, code red messages will be offered as text messages. They will also provide the ability for residents to call back to hear the missed message.

ii) Newspaper/Radio/TV

(a) Identify Specific Station(s)-We still need to identify what stations we will use to announce our emergency messages.

iii) Neighborhood Block Managers/ Canvassing-Check with churches and civic groups on their willingness and availability to check in on residents.

2) Medical Needs

i) Special Medical Needs-Resident List

(a) Develop a list and update frequently

(b) Special request as insert in each newsletter-The village will again begin to develop a “Sunshine” list of residents that require special attention. Check with Dr. Leach on how we can solicit this list without breach HIPAA laws.

ii) Medicines

(a) Pharmacies Availability-The village will determine a list of pharmacies that can operate during an emergency.

3) Public Health/Sanitation

i) Dumpsters

(a) The village was lucky to get the dumpster this time. This will be written into the next contract with Rumpke to have one available.

ii) Ice/Water/Batteries

(a) How to get supplies and dispense to residents-The village needs to develop a plan on how to secure these supplies and dispense to our residents. We need to get contact names and numbers to order. Geoff Base-Smith name was mentioned as someone who might be able to help us develop these contacts and a plan.

4) Village Clean Up Efforts

i) Are there ways to remove the brush (fire hazard) sooner? Residents need to be educated to not mix leaves and brush with tree limbs. They also need to stack the limbs in one direction. Certain brush can not be picked up by the machine. We might be able to have a picture to show how to stack limbs etc (what it should and shouldn't look like). This slows down the clean up efforts. The village removed 140 loads of debris. The village needs to be able to rent bobcats to assist with clean up efforts as times warrant.

5) Safety Needs

i) Traffic Safety

(a) Equipment and Supply Needs-Each village dept will get their list of needed supplies together for the budget process. Examples include bright yellow reflector vests and portable stop signs.

ii) Employee Safety

(a) How can residents support the employees? The food gifts were appreciated.

6) Village Volunteers

i) List of Volunteers and Specialties

(a) List of Residents with Trucks, Chippers, And Chain saws etc.

There may be liability issue for the village if we compiling a list of residents that have items that they wouldn't mind sharing in an emergency. The solicitor will need to be asked to research this concept.

7) Misc. Needs

We need an emergency code for streets during snow and other emergencies to get all cars off the street. This will be something for the Law Committee to address. The Mayor can then declare a level XYZ emergency during these events. There were serious hazards as residents walked around the village when there were down power lines etc.

After the information for this meeting is compiled, then we will need to identify who is responsible for following up on action items.