

**Joint Police & Fire Committee
Emergency Response Meeting
January 20, 2009**

MINUTES

Attendees: Monica Alles-White (Chair/Fire), William Aronstein (member/Police), Geoff Base-Smith, Bob Graham, Debbie Grueninger (Chair/Police), Ralph Hoop (member/Fire), Joe Hubbard (Mayor), David Moore (Fire Chief), Dave Warman (Police Chief)

Purpose: The purpose of the meeting was to review the current status of Glendale's Emergency Response Program; Red Cross' Emergency Response Protocol; and establish a timeline for implementation.

1. Guests were introduced and minutes of the October 23, 2008 meeting were approved.
2. Geoff Base-Smith, resident and member of the Red Cross Disaster Action Team, shared how the Red Cross functions in the event of a disaster. He noted the Red Cross provides no medical assistance.

Prior to event: create programs for a variety of disasters for both communities and residents (first aid, ADR, CPR)

During event: establish the emergency operations center working with county, state and federal agencies; provide shelter (prior relationships created for facilities through a letter of understanding - in Glendale it is St. Gabriels); the Red Cross has access to emergency generators and can also use the military's generators

Recovery guidance: after event, assist with insurance, health, financial and psychological assistance

Mr. Base-Smith recommended C.E.R.T. for communities. This agency trains residents to assist professionals in a disaster.

3. Glendale's POD Plan for Mass Prophylaxis or Mass Inoculation is completed as of October, 2008. However, it was noted this particular plan deals with only one type of disaster and it is necessary for the village to create emergency response plans for all types of disasters (i.e. tornado, hazardous waste, flood, etc.), including evacuation centers and/or plans.

The village purchased generators for the police, town hall and village office through grant monies. The generators should be completely installed by the end of January. The service department already has a generator. The village will not purchase portable generators. Residents that require electricity for medical needs should take proactive responsibility for those needs,

It was determined that contingency plans should be established for every village system, i.e. water treatment plant, waste water treatment plant and clerical. Residents with specific medical needs are encouraged to contact Glendale's Medical Director for assistance during an emergency. Publicity and forms will be distributed in village newsletters.

Chief Warman shared an Emergency Response Guide created for residents. Ms. Alles-White agreed to contact Hamilton County to determine the existence of similar materials, possibly at no cost.

4. Mayor Hubbard requested Fire Chief Moore take the lead in coordinating a high level draft document for further discussion along with a date he anticipates completing the program.